

## BERRYESSA EDUCATION FOUNDATION

### Meeting Summary

Meeting Date & Time: March 28, 2017 @ 5:00 p.m.

Topic	Action
Welcome	<p>Meeting called to order at 5:06 p.m.</p> <p>Members present: Linda Locke, Carol Mar, Margot Sandoval, Maila Nguyen, Kim Gomez, Youngmi Park, Mehjabeen Shaikh, Harriette Quilicot, Nicole Murchison, Roxann Ramirez, Jackie Durant, Lynne Burns, Rodney Asano, John Nguyen, James Vaughn, Katie Angarano</p>
<p>Minutes from:</p> <ul style="list-style-type: none"> <li>• November 29, 1016</li> <li>• January 24, 2017</li> <li>• February 28, 2017</li> </ul>	<p>The November 29, 2016, minutes were approved as presented. Motioned by Maila Nguyen, 2<sup>nd</sup> by Allisha Asano.</p> <p>The January 24, 2017, minutes were approved as presented. Motioned by Kim Gomez, 2<sup>nd</sup> by Rodney Asano.</p> <p>The February 28, 2017, minutes were approved as corrected (Unrestricted Assets), motioned by Lynne Burns, 2<sup>nd</sup> by Carol Mar.</p>
Financial Report	<p>Maila Nguyen presented the financial report as of March 28, 2017 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$181,731.07</u></p> <p style="padding-left: 40px;">Total Income: <u>\$31,733.93</u></p> <p style="padding-left: 40px;">Expenses: <u>\$2,475.48</u></p> <p style="padding-left: 40px;">Unrestricted Assets: <u>\$85,683.44</u></p> <p>The financial report as of February 28, 2017 was distributed Maila also mentioned that the Berryessa Business Association (BBA) started their own foundation, therefore their funds were no longer listed on the financial report.</p>
BEF Grants	<p>Kenneth Rydeen from Morrill Middle School was awarded \$1,000.00 for his proposal for a one year subscription for Smart Music, for 160 students. Motioned by Kim Gomez, 2<sup>nd</sup> by James Vaughn.</p>
Raffle Update & Preliminary Accounting	<p>The raffle preliminary numbers were distributed. Linda Locke explained there were seven checks that were written out to the schools, instead of the BEF. Those checks have been returned to the schools, and since then, the foundation has received a few</p>

	<p>reissued checks. Once all the checks have been cleared, including the reissued checks, a final report will be distributed.</p> <p>Linda thanked the volunteers for the raffle: Board Member President Thelma Boac, Carol Mar, Kim Gomez, Maila Nguyen, Debbie Locke, James Vaughn, and Margot Sandoval.</p>
Items for April 25th Meeting	<ol style="list-style-type: none"><li>1. Raffle Financial Report</li><li>2. Money for School Grants</li></ol>
Adjournment	Meeting was adjourned at 5:33 p.m.